

NOTICE IS HEREBY GIVEN that
The Annual General Meeting of The Harpenden Society (Charity Number 278154)
will take place on Thursday, 21 April 2016 at 8.00pm.
Location – Park Hall, Leyton Rd, Harpenden

AGENDA

1. Welcome by the President
2. Apologies for absence
3. Minutes of the Annual General Meeting held on 22 April 2015
4. Matters arising
5. Treasurer's Report
6. Appointment of Independent Examiner
7. Election of Officers (Chairman, Hon. Secretary, Hon. Treasurer)
8. Election of Committee (minimum 8, maximum 15)
9. Any other business
10. Date of next Annual General Meeting (20th April 2017)
11. Chairman's Report

Nominations for Officers and Committee Members

OFFICERS

			Proposed By	Seconded By
Chairman	Chris	Marsden	Bob Fletcher	Eric Midwinter
Treasurer	Harry	Downie	Eric Midwinter	Chris Marsden
Secretary	Bob	Fletcher	Chris Marsden	Alan Jackson

COMMITTEE

			Proposed By	Seconded By
	Penelope	Ayres	John Harris	Alan Jackson
	Helen	Clothier	Eric Midwinter	Bob Fletcher
	John	Davis	Bob Fletcher	John Harris
	Victoria	Evans	Eric Midwinter	Bob Fletcher
	John	Harris	Chris Marsden	Eric Midwinter
	Alan	Jackson	Chris Marsden	Eric Midwinter
	Tim	Riley	Chris Marsden	Bob Fletcher
	Donald	Robertson	Alan Jackson	Penelope Ayres
	Ron	Taylor	Eric Midwinter	Alan Jackson
	Janet	Smith	Chris Marsden	Bob Fletcher
	Michael	Waddilove	Bob Fletcher	Penelope Ayres
	Pauline	Waddilove	Ron Taylor	Donald Robertson
	Alan	Bunting	Eric Midwinter	Chris Marsden
	John	Lowe	Pauline Waddilove	Michael Waddilove

**The Harpenden Society
Income and Expenditure account
for the year ended
31st December 2015**

	£	2015 £	£	2014 £
	General Fund	Restricted Funds	Total	
INCOME				
Subscriptions and donations	5,572.50		5,572.50	5,697.02
Interest received	6.46		6.46	7.42
Gift aid refund	1,433.00		1,433.00	1,709.52
Bench Fund		945.00	945.00	0.00
Fighting Fund - Red House		37.00	37.00	260.00
Fighting Fund - Overdevelopment		0.00	0.00	150.00
Fighting Fund - General		50.00	50.00	1,699.00
	<u>7,011.96</u>	<u>1,032.00</u>	<u>8,043.96</u>	<u>9,522.96</u>
EXPENDITURE				
Newsletters	1,489.11		1,489.11	1,260.18
Other Publications	465.00		465.00	1,176.40
Public Meetings	621.08	853.60	1,474.68	1,106.65
Economic Activity	134.00		134.00	0.00
AGM expenses	1,447.90		1,447.90	534.00
School Arts competition	511.00		511.00	763.80
The Harpenden plaque	191.70		191.70	401.70
Donations, gratuities and gifts				
Harpenden in Bloom	192.00		192.00	192.00
Larks in the Park	200.00		200.00	0.00
Arts trail	100.00		100.00	0.00
Subscriptions to other societies	40.00		40.00	55.00
Without whom award	234.35		234.35	0.00
Memorial Bench		435.00	435.00	0.00
Prison Fellowship		510.00	510.00	0.00
Advertising & Promotion	734.00		734.00	190.80
Fundraising costs	0.00		0.00	121.20
Committee Meetings	140.00		140.00	136.00
Office expenses, postage, telephone etc.	267.01		267.01	472.75
Insurance	176.86		176.86	174.86
Transport Group	0.00		0.00	23.34
	<u>6,944.01</u>	<u>1,798.60</u>	<u>8,742.61</u>	<u>6,608.68</u>
Surplus/Deficit for the period	<u>67.95</u>	<u>-766.60</u>	<u>-698.65</u>	<u>2,914.28</u>

The comparative figures for 2014 have been reallocated to bring them into line with the new breakdown of expenditure

The Harpenden Society
Balance Sheet
as at
31st December 2015

	2015			2014
	£			£
FUNDS	General	Restricted	Total	
Balance at 1st January 2015	8,990.80	1,730.86	10,721.66	7,807.38
Surplus/Deficit for the period	67.95	-766.60	-698.65	2,914.28
	<u>9,058.75</u>	<u>964.26</u>	<u>10,023.01</u>	<u>10,721.66</u>
Represented by:				
FIXED ASSETS				
Display boards, etc. at notional value	600.00		600.00	600.00
Deduct depreciation	-599.00		-599.00	-599.00
	<u>1.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
CURRENT ASSETS				
HMRC re gift aid	0.00		0.00	516.75
Payments in advance	193.26		193.26	0.00
Cash on deposit at bank and in hand	9,421.49	964.26	10,385.75	10,792.91
	<u>9,614.75</u>	<u>964.26</u>	<u>10,579.01</u>	<u>11,309.66</u>
CURRENT LIABILITIES				
Subscriptions received in advance	557.00		557.00	589.00
Sundry creditors	0.00		0.00	0.00
	<u>557.00</u>	<u>0.00</u>	<u>557.00</u>	<u>589.00</u>
NET CURRENT ASSETS	9,057.75	964.26	10,022.01	10,720.66
TOTAL ASSETS	<u>9,058.75</u>	<u>964.26</u>	<u>10,023.01</u>	<u>10,721.66</u>

Harry Downie
Honorary Treasurer

Christopher Marsden
Chairman

21 March 2016

Independent Examiner's Report to the Trustees of the Harpenden Society

I report on the accounts of the Harpenden Society for the year ended 31st December 2015, which are set out on pages 2 and 3 above.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that neither an audit nor an independent examination is required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but in the interests of good governance that an independent examination should be conducted as though it were required.

It is my responsibility to:

- a) examine the accounts prepared pursuant to section 145 of the 2011 Act
 - b) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act)
- and
- c) to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Jones
Chartered Accountant
44 Bloomfield Road
Harpenden AL5 4DB

Date 21 March 2016